

RULES AND GENERAL INFORMATION

1. "Every class offered herein which is covered by the rules and specifications of the current USEF Book will be conducted and judged in accordance therewith."
2. Life, senior active and junior active members shall be eligible to participate in all classes at Regular Competitions, Eventing Competitions at the Preliminary Level or above and Combined Driving Competitions at the Advanced Level, Dressage, Reining and Vaulting Competitions and Endurance Rides. A nonmember may participate as a handler, rider, driver, owner, lessee, agent, coach or trainer at Regular Competitions, Eventing Competitions, Dressage Competitions, Reining Competitions and Combined Driving Competitions upon payment of a \$30 Show Pass fee. Participants in the following classes are exempted from the Requirements of this rule: 1) leadline; 2) exhibitions; 3) games and races; 4) classes for 4-H members; 5) walk trot (exception: Friesian performance FR218) and academy classes (academy classes are classes limited to horses used regularly in a lesson program); 6) USDF introductory level tests, pas de deux and quadrille classes; 7) NRHA Endorsed Reining Competitions. 8) Opportunity classes, 9) citizens of other nations who have proof, in English, of current membership in good standing of their own National Federation, 10) USEA beginner novice division; and 11) assistant handlers in Dressage Sport Horse Breeding classes. See GR901

3. RELEASES

FEDERATION ENTRY AGREEMENT:

By entering a Federation-licensed Competition and signing this entry blank as the Owner, Lessee, Trainer, Manager, Agent, Coach, Driver, Rider, Handler, Vaulteur or Longeur and on behalf of myself and my principals, representatives, employees and agents, I agree that I am subject to the Bylaws and Rules of The United States Equestrian Federation, Inc. (the "Federation") and the local rules of the competition. I agree to be bound by the Bylaws and Rules of the Federation and of the competition. I will accept as final the decision of the Hearing Committee on any question arising under the Rules, and agree to release and hold harmless the competition, the Federation, their officials, directors and employees for any action taken under the Rules. I represent that I am eligible to enter and/or participate under the Rules, and every horse I am entering is eligible as entered.

I also agree that as a condition of and in consideration of acceptance of entry, the Federation and/or the Competition may use or assign photographs, videos, audios, cable-casts, broadcasts, internet, film, new media or other likenesses of me and my horse taken during the course of the competition for the promotion, coverage or benefit of the competition, sport, or the Federation. Those likenesses shall not be used to advertise a product and they may not be used in such a way as to jeopardize amateur status. I hereby expressly and irrevocably waive and release any rights in connection with such use, including any claim to compensation, invasion of privacy, right of publicity, or to misappropriation. The construction and application of Federation rules are governed by the laws of the State of New York, and any action instituted against the Federation must be filed in New York State. See GR908.4.

PCHA: The competition and its management agree to defend, indemnify and hold harmless the PCHA, its directors, officer, committee members, agents and employees from and against all loss or damage including any and all claims arising out of the competition, including claims as to personal injury or property loss or damage suffered during or in conjunction with the competition, whether or not such injury or loss resulted directly or indirectly from negligent acts or omissions of said directors, officers, committee members, agents or employees.

SONOMA HORSE PARK: I HEREBY EXPRESSLY, VOLUNTARILY, AND UNCONDITIONALLY RELEASE, INDEMNIFY AND HOLD HARMLESS Howard Herman, Marcia Herman, Meredith Herman, Ashley Herman, Burgundy Farms, Riverside Equestrian Center, Sonoma Horse Park, Sally Hudson and/or Headlands Management, Inc., their owners, officers, members, agents, employees, licensees and invitees, as well as any other person, firm, corporation, company, entity, or anyone in any way connected with the ownership and management of the show premises and the Horse Show, or in control of the premises or equipment related thereto (collectively, "Releasees") from and against ANY AND ALL CLAIMS FOR INJURIES, DAMAGES, AND/OR LOSSES connected with participation in this Horse Show. This includes, but is not limited to, claims for monetary damages, attorney's fees, costs, losses, and/or causes of action against Releasees for any and all Harm to me or my horse(s) and for any Harm caused or contributed in any way to by me or my horse(s) to others, arising out of or in any way connected with participation in this Horse Show, and includes reimbursement of Releasees' costs and attorney's fees incurred in defense of such claims. I further agree to this release, indemnification, and holding harmless WHETHER OR NOT SUCH CLAIM, INJURY, DAMAGE, OR LOSS RESULTED, DIRECTLY OR INDIRECTLY, FROM MY NEGLIGENT ACTS OR OMISSIONS OR THE NEGLIGENT ACTS OR OMISSIONS OF RELEASEES, to the fullest extent allowed by law. I also acknowledge that no representations or warranties, whether oral or written, implied or expressed, have been made by Releasees concerning the Horse Show premises, the Horse Show event, or the activities at Burgundy Farms, Riverside Equestrian Center, and/or Sonoma Horse Park, or any other matter.

4. **MANAGEMENT:** The Horse Show Manager reserves the right to itself to interpret all questions and conditions in regard to, or arising out of, or incident to the show without claims for damages or recourse of any kind. All questions not covered in these Rules and Regulations shall be decided by the horse show manager; its decision to be final.
5. **RESPONSIBILITY:** The Horse Show Manager reserves to itself the right to refuse, accept conditionally, or to cancel any entries, disqualify any riders or exhibitors, prohibit exhibition of entries, and cancel award prizes, without claim for damages; to change any course, to cancel or combine any unfilled classes, or to reschedule classes as competition warrants.
6. **CONDITION OF ENTRY:** Every horse entered herein for competition will be under the control of the Horse Show Manager, but the horse show manager will in no case be responsible for any loss or damage that may occur, and it shall be a condition of entry that each exhibitor shall hold the individual horse shows and the officials, employees, directors, officers, sponsoring entities, Sonoma Horse Park, Riverside Equestrian Center, Giant Steps, Headlands Management, Inc. and its employees, directors, officers, sponsoring entities of each horse show and the facilities at which each horse show is held blameless for any loss or accident to his horse(s), employee(s), or equipment which may occur from sickness, fire or other cause. All owners and exhibitors shall be responsible for any damage incurred by them, their agents or employees to stalls, buildings, and other properties on the show grounds, and shall be billed accordingly.
7. **STALL REQUEST:** Trainers will be responsible for payment of all stalls requested. Check or Credit Card required to hold stalls. If stall request are taken, they will only be held until the close of entries. A limited number of 10 x 12 stalls are available on a first come, first served basis.
8. **ENTRY PROCEDURES:** Entry blanks must be filled out completely, including all classes entered, signatures and organizational membership numbers. Horses entered without classes may be put on a waiting list for classes if rings are fully subscribed. Entry blanks must be postmarked or submitted electronically (showgroundslive.com/headlands or Equestrian Connect) on or before the closing date of entries. Any entry postmarked or entered on line after the closing date of entries may be charged a late fee. Late fee is \$50. For each horse entered, send in the \$100 nominating fee and all stall fees (if a stall is needed). GR907.1

STALLS AND CLASSES MAY BECOME FULLY SUBSCRIBED BEFORE THE CLOSE OF ENTRIES.

- 9. NOMINATING FEE:** The Nominating fee will not be deducted from the entry fees. Classes scratched in the Horse Show Office on the official add/scratch forms before the start of the class will receive a full refund. Scratch fees will still apply.
- 10. POST ENTRIES/SCRATCH FEES:** Any entry postmarked after the close of entries is considered a post entry and will pay a \$50 late fee as penalty. Classes may be added up until 3:00 pm the day prior to the day of the class. A full class fee refund will be given to all classes scratched prior to the start of the class (exception – Special classes. See Rules 34 & 35). Horse Show Management reserves the right to limit entries at its discretion.
- 11. ENTRY BLANKS:** Care should be taken to enter each horse in its proper division or class. Exhibitors are responsible for their errors and those of their agents in making out entry blanks. In all cases the description on the entry blank must fully identify the horse. The word “entry” shall not be accepted.
- Be properly signed, and in the case of a minor, be signed by a parent or guardian.
 - Be made on an entry blank provided by the show.
 - Show the correct mailing address of the owner.
 - Social Security number must be included on entry blank.
 - Include copy of USEF membership card for each owner, lessee, agent, trainer, coach, rider and handler.
 - Include copy of USHJA membership card for each owner, lessee, agent, trainer, coach, rider and handler.
 - Include all additional membership numbers and birth dates of junior and amateur riders. Please attach photocopy of USEF amateur card.
 - Please attach photocopy of USEF pony measurement card for any ponies entered in the Pony Hunters, Green Pony Hunters, Children’s Pony Hunters, Pony Equitation & Pony Jumpers division. See rule 29.
 - Please attach photocopy of USEF measurement card for any Junior Hunter entered in the hunter division. See rule 28.
 - Payment for Nomination Fee & Stall Fee per horse must be included.**
 - Credit card number, expiration date and signature should be included on the credit card form.**
- 12. REFUNDS: All refund requests must be submitted in writing.**
- Before close of entries all fees will be refunded.
After the closing date of entries, no refunds will be given unless you meet one of the following requirements:
 - Prior to start of show, entry fees will be refunded less the stall fee and office fee.
 - After the show starts, classes that are scratched in the Horse Show Office before the class has started will be refunded.
 - After the show starts, add and scratch fees for Classics, Grand Prix, Stakes and Special Classes will apply.
- 13. RETURNED CHECKS:** Checks returned by the bank for any reason are regarded as a most serious offense and will be handled in the following procedure. \$50 OR 10% OF THE AMOUNT OF THE CHECK WILL BE ASSESSED FOR EACH RETURNED CHECK!! Accounts will be given ten days to be paid in full with cash, or cash equivalent or they will be turned into USEF and PCHA for further disciplinary action. Credit Cards declined and chargebacks will be handled as above.
- 14. UNPAID CHARGES:** If the show management or show official (i.e. farrier, veterinarian, feed supplier, photographer, food concessionaire, etc.) must bill an exhibitor for unpaid charges, a \$50 billing fee will be added to the amount due.
- 15. PRIZE MONEY:** Prize money not deducted from the statement will be made payable to the owner listed on the entry blank and mailed within thirty days after the show. PRIZE MONEY WILL NOT BE MAILED UNLESS THE OWNER'S SOCIAL SECURITY NUMBER IS LISTED ON THE ENTRY BLANK. ANYONE REQUESTING 1099 CHANGES AFTER THEY HAVE BEEN MAILED WILL BE CHARGED \$100 TO BE PAID IN ADVANCE. PRIZE MONEY CHECKS NOT CASHED AFTER 90 DAYS WILL HAVE A STOP PAYMENT PLACED ON THEM AND THE EXHIBITOR WILL FORFEIT THE PRIZE MONEY.
PRIZE MONEY WON BY FOREIGN EXHIBITORS: Foreign exhibitors are advised that the U.S. Internal Revenue Service requires sporting events to withhold 30% of prize money won in the United States. Foreign exhibitors should apply for a U.S. Social Security number and will be asked to complete form W-8 prior to the Headlands Management, Inc. Horse Shows issuing prize money won.
- 16. ADD-BACK:** In classes with add-back, prize money is computed from the number of horses that actually show.
- 17. ARRIVAL AND DEPARTURE:** Horses and Grooms may arrive and depart within the days and hours listed below.
- SHP SPRING CLASSIC – MAY 9 -13, 2018**
Arrivals can be accommodated ONLY between the hours of 8 AM and 6 PM.
Arrive no earlier than Sunday, 9:00 AM MAY 6, 2018
Departure by 7:00 PM Sunday, MAY 13, 2018
- HMI EQUESTRIAN CHALLENGE – MAY 16 -20, 2018**
Arrivals can be accommodated ONLY between the hours of 8 AM and 6 PM.
Arrive no earlier than Monday, 12:00 Noon MAY 14, 2018
Departure by 7:00 PM Sunday, MAY 20, 2018
- 18. GOLF CARTS.:** Minors who do not have a valid driver's license which allows them to operate a motorized vehicle in the state in which they reside will not be permitted to operate a motorized vehicle of any kind, including, but not limited to, golf carts, motorcycles, scooters, or farm utility vehicles, on the competition grounds of licensed competitions. Minors who have a valid temporary license may operate the above described motorized vehicles as long as they are accompanied by an adult with a valid driver's license. The parent(s), legal guardian(s), or individual who signs the entry blank as a parent or guardian of a minor operating a motorized vehicle in violation of this rule are solely responsible for any damages, claims, losses or actions resulting from that operation. Violations of this rule will be cause for sanctions against the parent(s), guardian(s) and/or trainer(s) who are responsible for the child committing the offense. Penalties may include exclusion of the child, parent(s), guardian(s), and/or trainer(s) from the competition grounds for the remainder of the competition and charges being filed against any of the above individuals in accordance with Chapter 6. Wheelchairs and other mobility assistance devices for individuals with disabilities are exempt from this rule.. USEF GR1301.7.
- 19. PARKING:** Horse trailers will be parked in designated areas. Autos will be parked in designated areas. No autos in the barn isles.

20. **LIMITED RV's:** RV parking is available at \$375 per RV per show. Includes 30 amps of electricity, water and two pump-out services. If available, 50 amp spaces will be available for \$525 per show. There are VERY LIMITED spaces available. RV's must park in designated area with a dated permit provided by the show. Permit must be visibly placed in windshield. RV's will be pumped on Thursday and Saturday Evenings. Reservations will be taken on a Paid first come-first served basis.
21. **STABLING:** Request for stalls for horses not entered in the show or for tack, feed or grooming may be reduced by management and refunds given, if there is a shortage of stalls. **NO STRAW ALLOWED.**
22. **STALLS:** Exhibitors are responsible for the condition of the stalls upon departure. Anyone dismantling stalls or causing damage to a stall will be charged a \$100 fee per panel, with a maximum fine per stall of \$400. Stalls are wood or canvas 10 x 10 with top & bottom doors.
23. **FEED AND BEDDING:** All feed orders received in the Horse Show Office by NOON will be delivered the same day. Saturday feed orders must be in by NOON. No deliveries on Sundays. All feed orders must state barn and stall numbers. Feed and bedding will not be delivered without a signed open check or credit card # on file at the Horse Show Office.
24. **MEDICAL WASTE:** Needles must be placed in the proper receptacles. Anyone found in violation shall be subject to a \$100 fine or other penalties deemed necessary by show management. USEF GR1210.4
25. **NUMBERS:** Management will provide a number card for each competitor which shall be worn on the rider's back clearly visible to the judge at all times when in competition. Riders wearing the wrong number or no number at all may be eliminated from the class by the judge.
26. **COURSES:** Courses may consist of any combination of the following: Brush, Gate, Oxers, Panels, Post & Rails, Banks, Ditches, Coups & Liverpools. The horse show management reserves the right to adjust fence heights or spreads in jumper classes as competition warrants.
27. **HARD HATS AND ATTIRE:** USEF GR801 will be strictly enforced.
It is compulsory for all persons at Federation licensed hunter, jumper or hunter/jumper competitions when mounted anywhere on the competition grounds, to wear properly fastened protective headgear which meets or exceeds ASTM (American Society for Testing and Materials)/SEI (Safety Equipment Institute) standards for equestrian use and carries the SEI tag. It must be properly fitted with harness secured. GR801.2
All exhibitors are required to wear shoes or boots with a riding heel whenever mounted on horseback on the grounds. GR801.9
28. **MEASURING OF ENTRIES:** Time of measuring will be posted in the Horse Show Office. ALL HUNTER AND JUMPER PONIES, JUNIOR HUNTERS MUST HAVE A COPY OF OR THEIR ORIGINAL MEASUREMENT CARDS PRESENTED TO ONE OF THE SHOW SECRETARIES OR BE MEASURED IF THE CARD IS NOT AVAILABLE, BEFORE THE EXHIBITORS' NUMBER WILL BE RELEASED.
29. **SCHOOLING SUPERVISION:** Please be advised that paddock stewards are schooling supervisors and have absolute authority to scratch riders who do not follow USEF schooling rules. They can scratch riders without going through the USEF Steward or the Horse Show Manager.
30. **DOGS:** Dogs are not permitted to be loose on competition grounds and must be held on a leash or otherwise restrained. Individuals must not lead dogs on a leash while mounted. Dog owners are solely responsible for any damages, claims, losses or actions resulting from their dogs' behaviors. Dog owners failing to comply with this rule will be issued a Yellow warning card may be subject to penalty under Chapters 6 and 7. See USEF GR1301.6
Loose dogs will be picked up and detained until the owner has paid a fine of \$25. A second offense may cause the owner to be barred from showing and expelled from the show grounds. Refusal to pay the fine will bar the owner from further participation in the horse show and the owner will not be entitled to any refund of entry or stabling fees paid or due. Management reserves the right to call Animal Control to have an animal removed from the premises.
31. **TIME SCHEDULE/POSTED ORDER:** Each evening the time schedule for the next day's schedule will be available. This time schedule will be strictly adhered to. The trainer, exhibitor or other representative must tell the paddock steward of possible ring conflicts so that arrangements can be made to accommodate the rider as well as the time schedule. All Hunter and Jumper orders will be drawn according to USEF Rule JP112. Posted orders for Grand Prix, Hunter and Jumper Classics and Hunter and Jumper Derbies will be strictly adhered to. All Horse Show Manager decisions will be final.
32. **LUNGING:** Lunging is NOT permitted in the following arenas: Grand Prix Arena, Grand Prix Warm-Up, Main Hunter Arena, Jumper 2 Arena, Hunter 2 Arena, Hunter 3 Arena or Hunter 4 Arena. The trainer will be fined \$50 each time anyone is caught lunging in any of these arenas. The \$500 penalty fee will be added to the trainer's show bill and is expected to be paid upon show check out.
33. **ARENAS:** Grand Prix Arena, Jumper 2 Arena, Main Hunter Arena, Hunter 2 Arena, Hunter 3 Arena is sand and CLOPF® Fiber. All other arenas are sand footing.
Grand Prix Arena - 350' X 210', Jumper 2 Arena - 300' X 160', Main Hunter Arena - 275' X 165', Hunter 2 Arena - 270' X 150', Hunter 3 Arena - 240' X 140'
34. **Jumper Grand Prix and Classics** – Horses must be declared by 5:00 PM the day before the Grand Prix or Classics are scheduled to be held. A late fee will be charged if entered after 5:00 PM the day before the class is scheduled to be held. A scratch fee will be charged if the Grand Prix and/or Classic are scratched the day the class is scheduled to be held.
35. **Hunter Derbies/Classics:** Horses entered the day of the Derby will pay a late fee. Derbies scratched the day of the Derby will pay a scratch fee. To be eligible for a Classic, the horses must have entered, shown and completed the course in at least two classes in the Hunter section. Horses not qualified for the second Classic round, when the first round is one of the classes of the division, will pay a \$25 scratch fee instead of the Classic entry fee. Classic must be scratched in the office to pay the lower amount of \$25.
36. **Directions: 101 North - From San Francisco/Marin:** Exit CA-37 toward Napa/Vallejo (5.7 miles). Turn left at Lakeville Road (2 miles). 7600 Lakeville Road is on the left. 101 South - **From Santa Rosa/Petaluma:** Exit CA-116 East toward Napa/Sonoma (.2 miles). Turn left at Lakeville Road (9 miles). 7600 Lakeville Road is on the right. **I-80 - Sacramento/East Bay:** Exit CA-37 toward Napa (16.3 miles). Turn right at Lakeville Road (2 miles). 7600 Lakeville Road is on the left.
37. **Mailing Address:** UPS and FedEx shipments: Sonoma Horse Park 7600 Lakeville Rd. Petaluma, CA 94954
US Postal Service will not deliver packages to Sonoma Horse Park